

EC Communication Campaign: Horizon 2020 Financial rules

13 October 2015, Warsaw

- Venue:** Instytut Podstawowych Problemów Techniki PAN (IPPT PAN)
Pawińskiego 5B
02-106 Warszawa
The event will be **web streamed**
- Speakers:** Vincent Canart, Legal officer in the Common Legal Support
Centre, European Commission

Marcin Baran, Auditor in the Common Audit Service for
Research Expenditure, European Commission
- Language:** **English** (Translation will not be provided)

AGENDA

09.00 – 09.30	Registration
09.30 – 09.35 09.35 – 09.45	Welcome and introduction Prof. Tadeusz Burczyński, Dyrektor Instytutu Podstawowych Problemów Techniki PAN Prof. Lena Kolarska-Bobińska, Minister Nauki i Szkolnictwa Wyższego (TBC)
09.45 – 10.10	EC introduction – Purpose of Communication Campaign
10.10 – 11.25	A. Personnel cost calculation • <i>Actual personnel cost vs unit costs</i> • <i>How to calculate actual personnel costs: formula</i> • <i>Periodicity: financial year</i> • <i>Time-recording requirements</i>

	Options for annual productive hours
11.25 – 11.45	COFFEE BREAK
11.45 – 12.45	B. Additional remuneration - Definition - Basic remuneration vs additional remuneration - Decisional tree - Additional remuneration ceiling
12.45 – 13.45	C. Types of workforce contracts - Employees VS other staff - What contract under what budget category
13.45 – 14.30	LUNCH
14.30 – 15.00	D. Direct costs - Identification and measurement - Eligibility Conditions
15.00 – 15.30	G. Subcontracting - Subcontracts Vs Contracts - Characteristics and eligibility conditions
15.30 – 15.45	COFFEE BREAK
15.45 – 16.15	F. Third parties - Types of third parties - Obligations for Disclosure
16.15 – 16.30	E. Synergies with other grants - Basic principles - Objectives - Benefits
16.30 – 17.00	Q/A Session